



TULLYGLASS

— HOTEL AND RESIDENCES —

Conference



Dear Guest

Thank you for considering us to be a part of your forthcoming event.

We are delighted to present our conference brochure and are confident our tailored packages and menus will align with your event requirements.

If you would like to make any changes to the packages shown, or have special dietary requirements, please feel free to speak with us and we will gladly accommodate your wishes.

We invite you to visit our facilities and meet our team to finalise your requirements and plan a highly successful event. Please call 028 2565 2639 and ask one of our Reception team for an appointment with an Event Co-ordinator.

About Us

Tullyglass House Hotel, dating back to the latter half of the 19th century, seamlessly combines historic elegance with outstanding hospitality.

As a proud family-run business, we are dedicated to creating memorable events by tailoring every detail to meet your individual requirements. Home to one of Northern Ireland's largest conference and event venues the hotel features high-speed broadband, state-of-the-art facilities, and complimentary on-site parking, ensuring convenience and comfort for both you and your guests. With a range of flexible function suites to accommodate different guest numbers, our experienced team delivers a seamless event from start to finish.

- The Mc Corville Family



Our Facilities

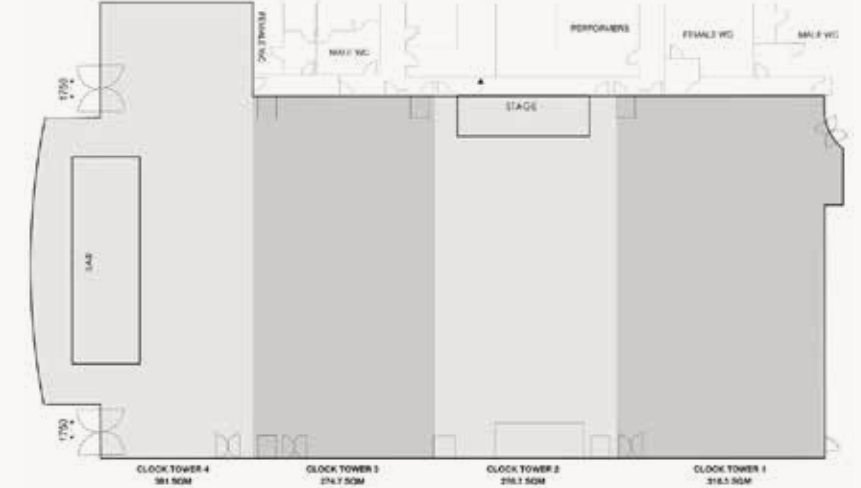


The Clocktower Suite

Room Features

Our largest conference room, the Clocktower Suite can accommodate up to 850 delegates seated at round tables or 1280 when used 'theatre style'. The Suite is fully flexible through carefully designed acoustic partitioning which can separate the room into four flexible areas if required.

- ✿ Adaptable conference / event / meeting spaces
- ✿ Air Conditioning
- ✿ Fully Wheelchair Accessible
- ✿ Built-in / portable Staging
- ✿ Ultra-fast 1000/mbps fibre broadband with Starlink backup for uninterrupted connectivity
- ✿ Built-in overhead data projector and screen (HDMI and VGA compatible)
- ✿ Integrated 'D&B PA System'
- ✿ Hearing Loop System
- ✿ Bespoke Equipment & Stationery Packs are available on request



Room Name		Clock Tower 1	Clock Tower 2	Clock Tower 3	Clock Tower 4	Clock Tower 1 + 2	Clock Tower 3+4	Clock Tower 2+3+4	Clock Tower 1+2+3+4
Dimensions	Total Area	318m2	296.7m2	274.7m2	381m2	614.7m2	655.7m2	952.4m2	1270.4m2
	Room Size	23.5 x 13.7m	18.3 x 11.9m	23.5 x 11.9m	29.5 x 9.5m	23.5 x 25.6m	29.5 - 23.5 x 29.5m	29.5 x 31.4m	29.5 x 45.1m
	Room Height	6.1m	6.1m	6.1m	6.1m	6.1m	6.1m	6.1m	6.1m
	Enterance Width	1.75m	1.75m	1.75m	1.75m	1.75m	1.75m	1.75m	1.75m
Capacities for...									
Room Setup Styles	Theatre	380	350	350	200	1,75m	550	900	1280
	Round Tables	240	180	180	120	420	300	480	850
	Cabaret	192	144	144	96	336	240	384	680
	Boardroom	50	50	50	30	-	-	-	-
	U/Shape	50	50	50	30	-	-	-	-
	Classroom	50	50	50	30	-	-	-	-

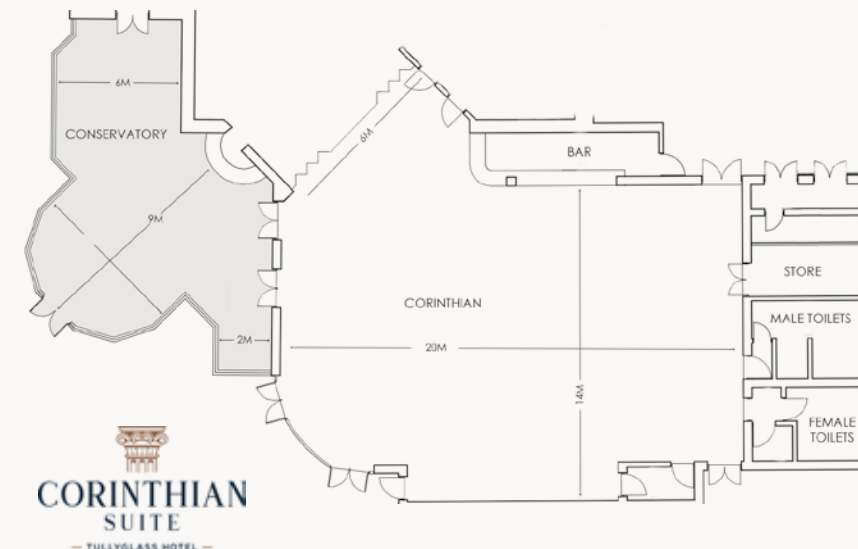
The Corinthian Suite

Room Features

Our Corinthian Suite has just been restyled, drawing its references from the Corinthian columns that featured in the original building. The Suite can cater for up to 200 delegates ‘theatre style’ or round tables, 160 in ‘cabaret style’, or 50 ‘boardroom style’.

It also has the advantage of its location beside our Conservatory Suite which can for example, be used as breakout room, a pre-meeting space for coffee and canapes or other refreshments as delegates gather, or simply a registration space prior to an event.

- ✳️ Adaptable space dependent upon your event
- ✳️ Air Conditioning
- ✳️ Fully Wheelchair Accessible
- ✳️ Built-in / portable Staging
- ✳️ Ultra-fast 1000/mbps fibre broadband with Starlink backup for uninterrupted connectivity.
- ✳️ Built-in overhead data projector and screen (HDMI and VGA compatible)
- ✳️ Integrated ‘D&B PA System’
- ✳️ Hearing Loop System
- ✳️ Bespoke Equipment & Stationery Packs are available on request



Faultless service and venue. I recently attended a business seminar in this fabulous hotel. Conference room was the perfect setup providing a comfortable setting for the all-day event, all food received was of the highest standard with a faultless service and friendliness from all staff.

Room Name		Corinthian Suite
Dimensions	Total Area	297m2
	Room Size	20m x 14m
	Room Height	3m
	Entrance Width	1.75m
Capacities for...		
Room Setup Styles	Theatre	200
	Round Tables	200
	Cabaret	160
	Boardroom	50
	U/Shape	50
	Classroom	30

The Conservatory Suite

Room Features

Our Conservatory Suite offers the ideal setting for a smaller informal event, or as noted, can be used as a space to service larger events, for example as a reception area, or somewhere to serve refreshments as the delegates gather.

When used as a stand-alone venue, we suggest a comfortable number of delegates is around 20 in 'boardroom style' or up to 50 if the event is less formal. This Suite is renowned for its natural light and comfort when used informally.

✿ Adaptable space dependent upon your event

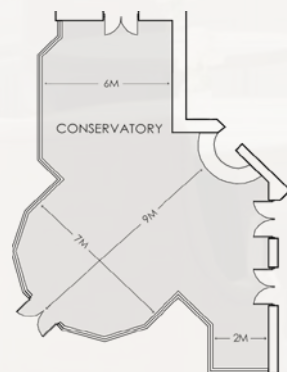
✿ Air Conditioning

✿ Fully Wheelchair Accessible

✿ Ultra-fast 1000/mbps fibre broadband with Starlink backup for uninterrupted connectivity

✿ Portable data projector and screen (HDMI and VGA compatible)

✿ Bespoke Equipment & Stationery Packs are available on request



Room Name		Conservatory
Dimensions	Total Area	135m2
	Room Size	9m x 7m
	Room Height	3m
	Entrance Width	1.75m
Capacities for...		
Room Setup Styles	Theatre	30
	Round Tables	30
	Cabaret	24
	Boardroom	20
	U/Shape	20
	Classroom	12

The Residences

Room Features

The Residences has been developed by us in the grounds of Tullyglass Hotel to accommodate a specific need that was identified from our business users.

It is self-contained, offers thoughtfully designed bedrooms (if required to allow for overnight stays) and has both meeting and catering facilities. This allows management, team building and other special meetings to be held 'in private', away from the gaze of others.

It is a comfortable size for groups of between two and 10 dependent upon the objectives of the meeting. We can arrange the space for either informal or formal usage.

✿ Adaptable space dependent upon your event

✿ Fully Wheelchair Accessible

✿ Ultra-fast 1000/mbps fibre broadband with Starlink backup for uninterrupted connectivity

✿ 80 inch LED flat screen TV (HDMI and VGA compatible)

✿ Bespoke Equipment & Stationery Packs are available on request



Room Name		Residences
Dimensions	Total Area	26m2
	Room Size	7m x 3.3m
	Room Height	3m
	Entrance Width	1.75m
Capacities for...		
Room Setup Styles	Theatre	-
	Round Tables	-
	Cabaret	-
	Boardroom	10
	U/Shape	-
	Classroom	-

Conference Catering

Breakfast

£8.50PP

Fresh Scones with Tea and Coffee

£9.50PP

A selection of delicate Mini Pastries, perfect for sharing, served alongside Tea and Coffee

£14.50PP

Baked Flapjacks, Natural Yoghurt with Seasonal Fruit Compote, and Fresh Fruit Pots, served with Tea and Coffee

£16.50PP

Toasted Brioche Bap, Filled with your choice of Hot Crispy Bacon or Sausage, served with Tea and Coffee

£20.00PP

Continental Buffet- Selection of Fresh Breads, Danishes & Croissants, Cereals, Selection of Yoghurts, Fruit Juices, Fresh Fruit, served with Tea and Coffee

£29.50PP

Full Irish Buffet Breakfast- Sausage, Bacon, Eggs (Boiled, Fried, Scrambled), Tomato, Mushrooms, Baked Beans, Soda Bread, Potato Bread, Homemade Pancakes, Toast and Preserves, Tea, Coffee and Fruit Juices

Replenish & Refresh

£3.50PP

Bottles of Still and Sparkling Mineral Water (250ml bottles)

£4.50PP

Fresh Orange and Cranberry Juice

£4.50PP

Herbal Tea Selection

£5.50PP

Homemade Shortbread with Tea and Coffee

£10.50PP

Homemade Tray Bakes with Tea and Coffee

£15.50PP

Gourmet Sandwich Platter with Tea and Coffee

£19.50PP

Gourmet Sandwich Platter and Mini Hot Wraps (Chicken or Beef) with Tea and Coffee



With such a large selection of catering options available, sometimes it's hard to choose, but our fully qualified Event Managers are always on-hand to advise you on the options that would best suit your event requirements and budget. So why not take advantage of our experience and contact us today?

Conference Catering Options

Lunch

We can also tailor catering packages to ensure that you have the exact choice for your event. Some suggestions are included below. Please feel free to discuss your requirements with the designated member of our events team.

EXPRESS LUNCH

Tight on time? Why not try one of our Express Lunches available

£19.50PP

Express Buffet - Homemade Soup, Gourmet Sandwich Platter, served with Tea and Coffee

WORKING LUNCH

£25.00PP

If Networking is an important factor at your event, perhaps one of our Buffet boxes, available from £25.00PP is the solution?

A selection of Gourmet Sandwiches, Burrata Salad and Fresh Fruit Pot completed with a Caramel Tart

FINGER BUFFET

£23.50PP

Gourmet Sandwich Platter, Chicken Goujons Cocktail Sausages, Pizza Slices and filled Vol-Au-Vents, served alongside Tea and Coffee

SLIDER BUFFET

£23.50PP

Selection of Sliders - Beef, Chicken and Bacon Burgers, Vegetarian Kebabs, Mixed Salad, Tomato Relish, Mayo, Chees and Skinny Fries

Indulgent Canapes

For that special occasion when you want to leave a lasting impression, perhaps the indulgent canapes option would suit best for the accomplished palate (perfect for complimenting a drinks reception)

Chef's selection from the sample menu below

Hot
Vol-au-vent: Chicken,
Garlic Prawn and Wild Mushroom
Assorted Spring Rolls
Mini Beef Burgers
Pizza Selection
Crispy Chicken

Cold
Smoked Salmon Rolls
Duck Fillet with Apricot
Goats' Cheese with Spices
Halibut with a Lemon Salsa
Dried Cured Ham and Fig
Prawns with Basil

Mixed selection from above **£19.50pp**

Hot Fork Buffet

Minimum number 40 attendees.

One of the most popular options is our Hot Fork Buffet starting from **£30.00PP** This offers an almost endless number of options (please see below) all served with Boiled Rice, Baby Boiled Potatoes, Freshly Baked Homemade Bread & an extensive Salad Bar, selection you are guaranteed to find something for everyone.

CHOOSE 3 OPTIONS FROM £30.00PP

Beef Lasagne
Chicken Curry
Peppered Beef
Salmon and Broccoli Bake
Chicken Stir Fry
Chilli Con Carne
Butter Chicken
Sweet and Sour Pork
Chicken A La King
Vegetable Lasagne (v)

TRIO OF DESSERTS £5.50PP

Mini Meringue, Profiteroles, Seasonal Cheesecake

ADD TEA AND COFFEE £4.50PP

Carvery

Our Post House Carvery is informal, but renowned for its choice, quality of food and quick service.

MAIN COURSE £25.00pp

MAIN COURSE & TEA, COFFEE £29.50pp

MAIN COURSE & DESSERT £30.50pp

MAIN COURSE, DESSERT & TEA, COFFEE £35.00pp

SIX COURSE CARVERY LUNCH £38.00pp

SIX COURSE CARVERY EVENING £40.00pp

Fantastic Conference Venue. We recently organised a number of conferences around the country with one of the venue's being Tullyglass hotel. The event manager was super efficient, friendly, very helpful and organised.

Please note we cater for all special Dietary Requirements



Day Delegate Rate

Minimum number 25 attendees.

*PENDULUM FROM £45PP

- Scones with Tea and Coffee on arrival
- Soup Sandwich Lunch served with Tea & Coffee
- Afternoon Shortbread with Tea and Coffee
- LED Screen & Roaming Mic
- Event Space Hire
- An event manager to make your event a success

**Maximum number 40 attendees.*

SIGNATURE FROM £50PP

- Scones with Tea and Coffee on arrival
- Hot Finger Buffet Lunch served with Tea and Coffee
- Afternoon Shortbread with Tea and Coffee
- LED Screen & Roaming Mic
- Event Space Hire
- An event manager to make your event a success

Day Delegate Rate Terms & Conditions: Day Delegate Rates are based on a minimum number of delegates and are subject to availability. Rates include only the facilities and services specified within the package. Additional meeting rooms, breakout spaces, or larger event spaces are available at an additional charge. Extra catering, AV equipment, or other services not included in the standard package will incur supplementary fees. Prices are subject to change. Please contact us for a tailored quotation based on your event requirements.





3 Course Meal in McAllister's from **£35pp**

Restaurant Dining at Tullyglass

Immerse yourself in the sophisticated ambiance of McAllister's Whiskey Lounge, where stylish décor a warm atmosphere and first class service create the perfect backdrop for any gathering. Whether you are meeting friends or celebrating special occasions with family, McAllister's Whiskey Lounge offers a refined setting for memorable moments.

Along with its extensive selection of fine whiskeys, expertly crafted cocktails, and premium beverages, McAllister's Whiskey Lounge also provides Brunch, Lunch, Afternoon Tea, and exquisite Evening Dining experiences. It's the perfect spot to unwind, indulge, and savour the best in hospitality.

[illegible]

McALLISTER'S
WHOLEY CUISINE
RESTAURANT & BAR

À La Carte Menu

Appetizers

Soup of the Day

Homemade Soup, Hot or Cold (3.00, Beef or Chicken) or 4.00

Blue Fish

Crab Cakes with Tarragon Sauce, Tomato and Chive Relish, Lemon Sauce (3.95) or 4.95

Hot Chili Chicken

Chicken Soup, Asian Spices, Little Add, Homemade Sweet Chili Sauce (3.95)

Smoked Salmon and Potatoes

Butter, Onion, Dill Pickles, Mustard (3.95)

Edamame Garden Salad

A Light Salad Combining Lightly Marinated Edamame Beans, Buttermilk Soybean, Pineapple, Red Onions and Cherry Tomatoes, Honey Mustard Dressing (3.95)

Pan-Seared Scallops

With Mushroom Sauté, Southwestern Potatoes (3.95)

Chicken Salad

Crab Cakes and Potatoes (3.95)

Spiced Chicken, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

Spice Sauce, Crispy Potatoes, Smoked Bacon Sausage

From The Grill

Our Steak Steak

Cherry Vinaigrette, Homemade Onion Ring, Choice of Sauce and Side (3.95)

Big Rib Steak

Roasted Vegetables, Wild Mushroom Cream, Cold or Hot Butter, Choice of Side (3.95)

Rabbit Lamb Cutlets

Garlic and Mustard Roasted, Medley of Vegetables, Creamy Mashed Potatoes and Herb Butter (3.95)

Blackened Salmon

Our Blackened Salmon served with Fish Potatoes, Vegetables and Quinoa (3.95)

Main

McAllister's Take Of Meats

Turkey, Pork and Beef, Pig in Barrel, Irish Stuffed, Teriyaki Potatoes, Medley of Potatoes, Roasted Vegetables, Gravy (3.95)

Pork and Cheese

Pork of Cut in a Crunch and Golden Butter served with Mashed Potatoes, Lemon (3.95)

Prepared Chicken Supreme

Overhead Supreme of Chicken served with Applesauce, Buttery Cheddar Cheese (3.95)

Steak and Scallops

Tender Filet of Scallops served with Lemon Baked Scallops, Gravy and vegetables of Pork - Roasted Baby Potatoes, Vegetables, Lemon Caper Sauce (3.95)

Crabby Crab Cheddar Steak

Crabby Cheddar served in a Steaky Tarragon Crab Sauce, Hot Fried Vegetables, Cheese of Pork (3.95)

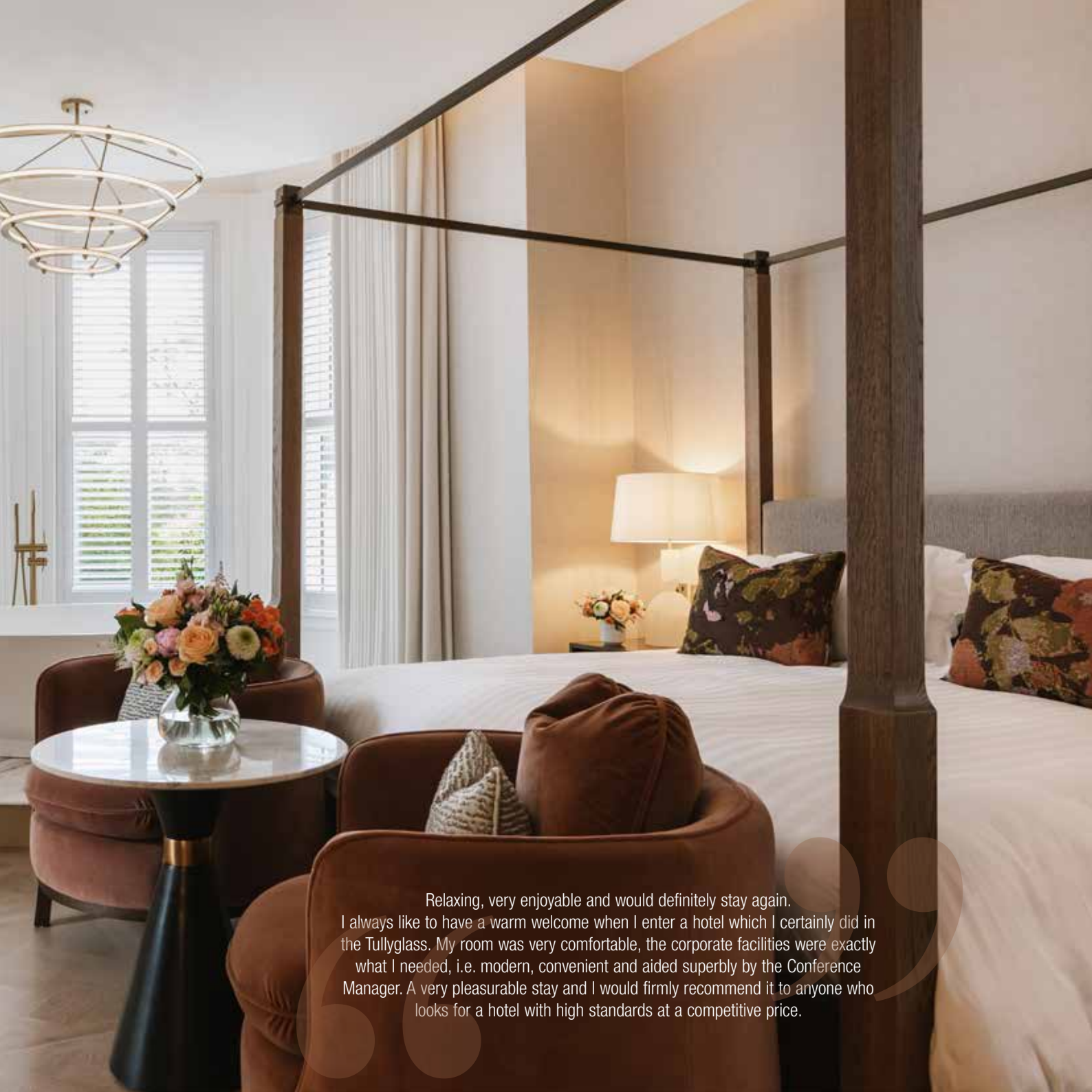
Red Thai Curry

Our Signature Red Thai Curry Cooled with Choice of Chicken, Beef or Vegetables (3.95)

Apple and Sage Stuffed Potatoes

Roast

Beautiful, classy setting. Relaxed. Staff very attentive but not overbearing. Food exceptional. The flavour of the dishes were super. Delicious.



Relaxing, very enjoyable and would definitely stay again. I always like to have a warm welcome when I enter a hotel which I certainly did in the Tullyglass. My room was very comfortable, the corporate facilities were exactly what I needed, i.e. modern, convenient and aided superbly by the Conference Manager. A very pleasurable stay and I would firmly recommend it to anyone who looks for a hotel with high standards at a competitive price.

Accommodation

Tullyglass House Hotel offers a selection of 40 bedrooms. 33 elegant bedrooms are based in the original historical building, and we note that in this world of uniformity, each is a little different to the next. The common theme for our rooms though is luxury and comfort. Each room has its own en-suite bathroom, a flat screen TV, free Wi-Fi, a business work station, and we also provide a complimentary breakfast.

The Residences which is within the grounds of the hotel offers a further seven luxury en-suite rooms and is ideal for smaller groups, such as management teams, that wish to stay together. Our friendly staff offer a warm welcome, speedy check-in and check-out, and we try to meet the needs and expectations of each guest, whatever their requirements.

Competitive Business Rates Available, Prices from £125 B&B

All rooms are equipped with:

- ✿ Tea and Coffee making facilities
- ✿ Air Conditioning
- ✿ Telephone
- ✿ Hair Dryer
- ✿ Free Wi-Fi (available throughout the building)



Tullyglass Room Hire

Our room hire packages include everything you need to deliver a professional and seamless event. Every booking includes use of our built-in LED screen for high-quality presentations and visual displays and roaming microphone for delegates, and a dedicated host to welcome your guests and ensure everything runs smoothly throughout your event.

Additional Equipment Available to Hire

Enhance your event with our range of additional audiovisual equipment and presentation tools, available upon request:

Roaming microphone – £50

Lectern with static microphone – £50

Lapel microphone – £100

Headset microphone – £100

Laptop hire – £60

Flip chart, easel, paper and pens – £25

Audio Visual Support

Festival Productions

Contact Brian - 07712871876

Email - festivalproductions@yahoo.co.uk





Sustainability at Tullyglass

Tullyglass House Hotel prioritises sustainability through major investments in renewable energy, sustainable water sourcing, and local procurement. As a designated environmentally friendly property, the hotel actively reduces its environmental footprint while preserving its historic estate.

Key Sustainability Initiatives

Solar Energy Integration: The hotel partnered with Power NI in August 2024 to install an extensive rooftop solar panel system, significantly cutting grid energy consumption and carbon emissions.

On-Site Pure Water Well: Tullyglass draws its water from its own 500-foot-deep underground well. Naturally filtered through the volcanic basalt rock that is prevalent in the area, the water is exceptionally pure and has a pH level of 8.6, providing guests with a high-quality, on-site water source.

Local Food Sourcing: To minimise food miles and support the regional economy, the hotel's award-winning restaurants strictly source high-quality local produce for menus.

Energy-Efficient Infrastructure: Recent multi-million-pound renovations introduced state-of-the-art ventilation, air conditioning, and modern, low-energy mood lighting systems to optimise climate and power control.

Zero Waste Focus: Tullyglass spring water is available, served exclusively in fully recyclable bottles to eliminate

We chose Tullyglass for our annual conference specifically because of their eco-friendly initiatives. Knowing the event was powered by rooftop solar energy and that our attendees were served pure water from an on-site well in recyclable bottles made a massive impact. It is rare to find a historic venue that blends premium corporate hosting with a genuine, measurable commitment to sustainability.



Location

Set in 15 acres of lush gardens and woodlands on the outskirts of Ballymena, Tullyglass House Hotel is significantly less than an hour from many of the provinces leading tourist destinations and amenities.

To reach us from Belfast, take the M2 out of Belfast for nearly 20 miles before taking the exit to Ballymena on the left. Take the third exit off the roundabout, the A26 for Ballymena. Turn left at the signpost for Galgorm and County Hall. When you come to a roundabout take the second exit. The hotel is half-a-mile down on your right, opposite County Hall.

We are just a 30-minute drive from Belfast city-centre, the George Best and International airports and at the doorstep of some of Northern Ireland's most beautiful scenery, including the wooded valleys and waterfalls of the famous Glens of Antrim and, a little further on, the spectacular Giant's Causeway, one of the wonders of the natural world.

There are so many options within a short distance of Tullyglass House Hotel making it an ideal location for team building days. Tee off at beautiful golf courses or fish for salmon, trout and pike, we have some of Europe's finest sea, river and Lough angling just a few minutes drive away.

We consider that our guests will be spoilt for choice with many places of interest to choose from. Just ask one of our staff members for their advice.



Conference Terms & Conditions

AUTHORITY TO ACT ON BEHALF OF THE CLIENT ORGANISATION

The client organisation confirms that Tullyglass is entitled to accept that the person signing the booking confirmation form is authorised by the client organisation to enter into a binding contractual relationship on behalf of their organisation with Tullyglass House Hotel Ltd.

BOOKING FORM

All bookings will be regarded as firm and a contractual relationship having been created when a completed and signed booking confirmation form is received by the Conference and Events Department. Reservations will be regarded as provisional until the booking confirmation form has been received. Up until that point, Tullyglass will be free to accept firm bookings from other clients for facilities which are the subject of provisional reservations.

CONFIRMATION OF FINAL DETAILS

Client organisation are required to confirm final numbers attending and all other arrangements required which do not form part of the standard meeting package no less than fourteen days prior to the arrival of conference delegates.

MINIMUM NUMBERS

This price has been negotiated for your event based on the minimum number of adult guests as shown. Therefore this will be the minimum number of adult guests you will be invoiced for on the day, if there are any extra guests they will be charged for additionally. Events that fail to meet minimum number stated on the contract will have their package price renegotiated.

CHARGES

The rates at which Tullyglass will charge for the attendance of delegates will be as specified in the booking confirmation form. The charges to be applied in relation to all services and facilities will be as confirmed by the client organisation fourteen days prior to the arrival of delegates, or based upon the actual facilities provided, if these are greater than those confirmed fourteen days prior to the arrival of delegates.

INDIVIDUAL INVOICES

Tullyglass will, where requested by the client organisation, issue invoices to individual delegates in relation to their personal expenditure whilst at Tullyglass, for settlement by major credit card to departure. If any such invoice remains unpaid after the conclusion of the conference, it will remain the responsibility of the client organisation.

RESPONSIBILITY FOR DAMAGE

The client organisation will be responsible for meeting the cost of any repair or replacement of Tullyglass property that arises from any carelessness, neglect or default of any of its delegates, guests or visitors. Where it is believed such attributable damage has occurred, the Conference and Events Department will contact the client organization as quickly as possible.

HEALTH, SAFETY & FIRE PROCEDURES

On signing this document the client agrees to comply with all health and safety and fire precaution guidelines issued by Tullyglass. In compliance with current UK legislation, smoking is not Permitted within any enclosed area on the Tullyglass site.

SETTLEMENT TERMS

Payment of the client organization's final invoice is due for settlement within thirty days from the date of issue.

CANCELLATION OF A RESIDENTIAL BOOKING

All notifications of cancellations will only be deemed to be accepted when received in writing. Cancellations of residential booking less than 12 weeks before the first day of the event will incur charges. Charges for cancellations will be based on numbers stated at time of initial booking with signed contract.

CANCELLATION OF DAY MEETINGS

Cancellations of day meeting room bookings less than 4 weeks before the first day of the event will incur charges. Charges for cancellations will be based on numbers stated at time of initial booking along with signed contract. More than 4 weeks in advance of the first day.



TULLYGLASS HOUSE HOTEL
GALGORM ROAD, BALLYMENNA,
CO. ANTRIM, BT42 1HJ

 028 2565 2639

 info@tullyglass.com

 www.tullyglass.com